

Departmental Applied Organ Study Procedures and Policies

(Approved Aug 27, 09)

Applied Lesson Grading and Attendance Policy

Lessons: Grading is based attendance, quantity of music learned, and quality of preparation for each lesson. Consistent progress and improvement are imperatives to good semester grades.

If you are unable to attend your lesson, please arrange to trade lesson times with another student so that the professor's schedule is not interrupted. Last minute cancellations for anything other than illness are made up at the professor's discretion.

Faculty who miss lessons due to other applied professional activity or illness will offer make-up lessons, either in advance if the absence is planned or after the absence.

I500: Studio Class and Sacred Music Practicum

Enrollment and attendance at I500 (Studio Class and Sacred Music Practicum) is mandatory for all enrolled in Q400 or Q900. You will be allowed **one** unexcused absence during the semester. Otherwise, excuses will only be given in the event of illness or for acceptable professional reasons. Each unexcused class will result in the lowering of I500 grade by a full letter grade.

Grading for I500 will based on:

- 1) Performing in Studio Class and SMP, as assigned by instructor.
- 2) Attendance and active participation.

Please check with your applied organ instructor regarding additional specific requirements for I500.

Juries

All MM, BM (BA, BSOF), and non-majors are required to play a jury EACH semester except during the semester when playing a degree recital. DM students play a jury once per year unless they perform a recital during that time. End of the semester juries, when required, usually count towards half of the semester grade.

Memory Requirements

Each DM recital must demonstrate the ability to play at least one work from memory. During the complete sequence of the three required DM degree recitals, a total of 40-45 minutes of memorized music must be performed. This may be achieved by performing one entire recital from memory, or split among the three recitals.

Upper Divisional Examination

See page 90 of the JSoM bulletin for general policies regarding the UDE. Undergraduate organ majors generally play the Upper Divisional Examination at the conclusion of the fourth semester of degree study. It consists of twenty minutes of repertoire, memorization optional but encouraged for at least a portion of the exam. The works chosen should represent the Baroque period and at least one other contrasting period and style.

Recital Policies

Scheduling

With faculty approval, organ recitals can be scheduled on any day and at any time during the academic year when classes are in session. This excludes finals period and Summer Session I. The date/time must be acquired no later than the end of the third week of classes in the semester involved. You may also reserve a date for the next semester during this same time period.

Recital Attire

Men: tuxedo, suit or formal coat and tie. Women: formal dress or trouser suit, either of which provide suitable coverage for reaching the top manual with grace and modesty.

Length

See the JSoM Bulletin page 91 for these requirements.

Encores and Program Notes

The department wishes to make a distinction between the formality appropriate for a degree recital and the more casual, less academic, approach that one might take when playing a recital for the general community or one's home church. For this reason, encores are not allowed at a degree recital and written program notes, rather than verbal, are encouraged. All program notes, written or verbal, must be approved by the student's instructor no later than two weeks prior to the recital.

Department Recital Attendance

Recitals by your peers, faculty and guest artists are a vital part of learning to play the organ. They offer each of you the opportunity to hear new music, or hear a new approach to music that you may already know, and they provide a venue for you to further your listening skills. Your attendance also offers the performer important peer support as each of you learns to perform in public. Attendance at recitals is expected and may be taken into consideration by your teacher when grading your applied organ or studio class work.

Any questions? Ask the [department chair](#)